

**West Chester Public Library**  
 415 N Church Street  
 West Chester, PA 19380  
 610-696-1721

**Minutes**

Of the January 13th, 2025, meeting of the Board of Trustees of the West Chester Public Library.

**Board Attendance:** (“x” present for meeting, virtually or in person)

X	Brooks
X	Enea
X	Faccioli
X	Hazley
X	Yeomans
X	McDonald
X	Nelson
X	Rayburn-Pizzica
X	Dungee
X	Moore
X	Myers
X	Tribuiani
	Open

**Guests:** Compass Pro Bono – Cindy Reisner.

**Staff Attendance:** (“x” present for meeting, virtually or in person)

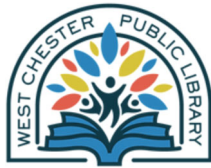
X	Stanton
	Seigele
X	Quinn

*On Monday, January 13<sup>th</sup>, 2025, Lance Nelson, President, called the meeting to order at 7:00PM*

**Consent Agenda:** Brooks reviewed the slate of Executive Officers for 2025 including Enea, President; McDonald, Vice President; Yeoman, Treasurer; Dungee, Secretary. Motion to approve Executive Committee members by Myers. Faccioli seconded.

Enea assumed meeting leadership as President.

Representative from Compass Pro Bono presented “The Case for Giving.” This consulting engagement is intended to build support for meaningful financial investment and support from the community. Concepts discussed were lifelong learning; third spaces; safe opportunities for connection that build community; the concept that everyone is here in the library seeking something – information, books, connection, resources, refuge; a safe place to be and to be welcomed; you always know it is okay to ask someone for help. Reisner will take information provided and prepare a communication strategy.



Review and adoption of consent agenda, includes minutes of December, Director's Report and Development Report, Yeoman motioned to approve, McDonald seconded. Consent agenda approved and adopted.

**Treasurer's Report:** No report.

**President's Report:** Chairs of Board Committees announced retroactively to 1/1/2025 by Enea.

**Committee and Development Reports:**

**Governance:** Enea provided that regarding the open seat Borough Council will meet and evaluate the candidates. The Governance Committee has stated who the preference is but the matter is up to the Borough. Need four new chairs for the committees of Development, Finance, Personnel, and Governance.

**Community:** Community Committee met last week. Membership of the committee has been updated. The Community Committee proposes using some of the shed books to donate to little libraries throughout the community. Also looking at more book sales for the coming year – last sale netted \$525. The committee also aims to update signage throughout the building and add shelf flags to assist with reshelving and wayfinding for customers. They also want to create a communication board for individuals who may be non-verbal. Moore requested an unbudgeted expenditure of \$1285 to fund the project. Nelson made a motion to use the existing Materials budget to fund this project and to the extent that more money is needed, up to \$600 can be used from the Board Fund. Yeoman seconded. Motion passed.

**Development:** Myers reported the Development Committee met this evening. Board members will be integral to future fundraising efforts.

**Finance:** No updates.

**Personnel:** No updates.

**Building:** Hazley stated that there is no report. Stanton reported a large leak to the lower floor after recent rain. The Borough has been notified and will inspect. Second floor toilet has been repaired.

**Strategic Planning:** Per Rayburn-Pizzica, status updates have been submitted and are in Dropbox for review.

**Old Business:** None this month.

**New Business:** Enea reported that she will be meeting board committee chairs. Requested that committees review submitted Board Responsibilities, Strategic Plan Objectives and Next150 Campaign Goals and determine what is impeding the Board from achieving the objectives. Time will be allocated at the next Board meeting for discussion.

*Nelson made a motion to adjourn and Hazley seconded. The meeting was adjourned at 8:09 PM.*