

West Chester Public Library

415 N Church Street
West Chester, PA 19380
610-696-1721

Minutes

Of the May 12, 2025, meeting of the Board of Trustees of the West Chester Public Library.

Board Attendance: ("x" present for meeting, virtually or in person)

X	Brooks
	Enea
X	Faccioli
X	Hazley
X	Yeomans
X	McDonald
X	Nelson
X	Rayburn-Pizzica
X	Dunjee
	Moore-Dubbs
X	Myers
X	Tribuiani
X	Crandell

Staff Attendance: ("x" present for meeting, virtually or in person)

X	Stanton
X	Quinn

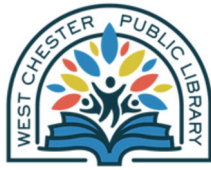
On Monday, May 12, 2025, Shannon McDonald, Vice President, called the meeting to order at 7:00 PM.

Public Comment: No public comment.

Consent Agenda: Review and adoption of consent agenda, including minutes of April, Director's Report and Development Report, President Report, and all other Committee Reports submitted this month (Finance, Governance, Building). Myers motioned to approve, Tribuiani seconded. Consent agenda approved and adopted. Myers requested a change in the April minutes to address the policy name that was incorrect from last month. Dunjee suggested correction of policy name be inserted into the May minutes as "CCLS Confidentiality of Library Records Policy." Quinn reported that she has been working with Stanton on transitioning her role and will leave extensive notes. She is also available as needed for questions or concerns.

Treasurer's Report: Yeomans reported Financial Reports are in order and the library remains solvent.

President's Report: Report on file.



Committee and Development Reports:

Governance: The Request for CCLS Confidentiality of Library Records Policy was presented to members and a motion requested for approval. Myers moved; McDonald seconded.

Community: No report. The committee did not meet this month.

Development: Myers reminded the Board that they are invited to Judge Binder's home on Thursday, May 15th from 6pm – 8pm to preview the Holiday Home Tour.

Finance: Report on file.

Personnel: No report.

Building: Report on file.

Strategic Planning: No updates for the Strategic Planning Committee.

SAC/Funding Task Force: No report this month. Next meeting of the SAC is in August. The Funding Task Force is intended to support member libraries, so the plan is to take full advantage of the services provided. Reyburn-Pizzica suggested that a CCLS employee, Nicole Richards, is offering development consulting to the member libraries and this may be a benefit as we move forward with our Development Manager transition.

Old Business: Budget proposal will be presented in New Business.

New Business: Stanton previewed the proposed budgetary cuts document as exists in DropBox. Stanton is recommending not filling the open Development position for this year and backfill with existing staff. Extensive discussion continued about this proposal and other financial and operational implications of Quinn's retirement. Myers moved that Next 150 activities be paused except for following up on pledges; Nelson seconded. McDonald moved that the decision to backfill or not backfill this position be tabled until June meeting. Dungee seconded.

Myers made a motion to adjourn, and Facciolli seconded. The meeting was adjourned at 7:59 PM.